

BOARD COMMITTEE SUMMARY SHEET

NAME OF COMMITTEE: Delivery Committee

DATE OF COMMITTEE MEETING: 4 November 2009

KEY POINTS TO DRAW TO THE BOARD'S ATTENTION

1. Diversity and Equality Steering Group minutes were received by the Committee. This highlighted to the Committee the need to ensure actions from the Board Away day are implemented by the Executive and filtered speedily through the organisation.
2. Statutory and Mandatory training – the SSUs raised concerns on the recording of attendance on training and the capacity of the training department to deliver to appropriate timescales. The Committee would like to understand whether this is a reasonable concern or alternatively access appropriate explanation
3. The Committee received the Annual Report from the Library Service. The Committee felt that this was indicative of the proactive patient care prevalent within the Trust. The Committee thanked Jackie Webb and requested she meet with SSUs to share learning and resource
4. NICE implementation. The Committee received an update on NICE compliance and recognised the need for bottom up clinical audit not simply NICE implementation for compliance.

ACTIONS REQUIRED BY THE BOARD

The Board is asked to note the contents of this summary

SUMMARY PREPARED BY: Tracey Barber

ROLE: Committee Chair

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