

2GETHER NHS FOUNDATION TRUST

BOARD MEETING

FRIDAY 27 NOVEMBER 2009 AT 1.30PM

MEETING ROOM 1, THE GUILDHALL, EASTGATE STREET, GLOUCESTER

AGENDA

1.30	1.	Apologies Simon Thompson	
	2.	Declaration of Members Interests	
	3.	Minutes of the meeting held on 26 October 2009	PAPER A
	4.	Action Points and Matters Arising	
1.40	5.	Questions from the Public	
1.50	6.	Board Committee Reports • Delivery – 4 November	PAPER B
2.00 2.10 2.15 2.35 2.40	7.	Items for Report and Approval • Chair's Report • Non Executive Director's Report • Chief Executive's Report • Summary Financial Report • Performance Dashboard	PAPER C PAPER D PAPER E PAPER F PAPER G
2.50pm - 10 MINUTE BREAK			
3.00 3.10 3.20 3.30 3.35		• Standards for Better Health • Service Experience Report • Infection Control Quarterly Report • NED Audit of Complaints – July – Sept • Council of Governor Minutes – 14 October 2009	PAPER H PAPER I PAPER J PAPER K PAPER L
3.40	8.	Any Other Business	
3.45	9.	Date and Venue of Next Meeting Monday 21 December 2009 at 1.30pm in the Cory Room, Coots Conferencing, National Waterways Museum, Gloucester Docks.	

QUESTIONS FROM THE PUBLIC

Written questions for the Board Meeting

People who live or work in the county or are affected by the work of the Trust may ask:

- the Chairperson of the Trust Board;
- the Chief Executive of the Trust;
- a Director of the Trust with responsibility; or
- a chairperson of any other Trust Board committee, whose remit covers the subject matter in question;

a question on any matter which is within the powers and duties of the Trust.

Notice of questions

A question under this procedural standing order may be asked in writing to the Chief Executive by 10 a.m. 4 clear working days before the date of the meeting.

Response

A written answer will be provided to a written question and will be given to the questioner and to members of the Trust Board before being read out at the meeting by the Chairperson or other Trust Board member to whom it was addressed.

Additional Questions or Oral Questions without Notice

A member of the public who has put a written question may, with the consent of the Chairperson, ask an additional oral question on the same subject. The Chairperson may also permit an oral question to be asked at a meeting of the Trust Board without notice having been given.

An answer to an oral question under this procedural standing order will take the form of either:

- a direct oral answer; or
- if the information required is not easily available a written answer will be sent to the questioner and circulated to all members of the Trust Board.

Unless the Chairperson decides otherwise there will not be discussion on any public question.

Written questions may be rejected and oral questions need not be answered when the Chairperson considers that they:

- are not on any matter that is within the powers and duties of the Trust;
- are defamatory, frivolous or offensive;
- are substantially the same as a question that has been put to a meeting of the Trust Board in the past six months; or
- would require the disclosure of confidential or exempt information.

For further information, please contact the Assistant Trust Secretary on 01452 891165