

2GETHER NHS FOUNDATION TRUST

BOARD MEETING

**MONDAY 19 MAY 2008 AT 1.00 P.M.
FOREST HILLS GOLF CLUB, COLEFORD**

AGENDA

1.	Apologies Mike Evans, Kay Harrison	
2.	Declaration of Members Interests	
3.	Minutes of the meeting held on 25 April 2008	PAPER A
4.	Action Points and Matters Arising	
5.	Questions from the Public	
6.	Presentation from the SSUs (Older People's Services)	Presentation
7.	Items for Report and Approval <ul style="list-style-type: none"> • Chairman's Report • Chief Executive's Report • Finance Update • Performance Dashboard 	Verbal Report Verbal Report Verbal Report PAPER B
10 MINUTE BREAK		
	<ul style="list-style-type: none"> • Annual Business Plan • Monitor Annual Plan – Board Statements • Working Age Adult Stocktake • Update on Public Governor Elections 	PAPER C PAPER D PAPER E PAPER F
8.	Board Committee Reports <ul style="list-style-type: none"> • Practice Standards (26 March) • Performance Management (8 April) • Infrastructure (9 April) • Workforce (11 April) along with Annual Staff Survey 	PAPER G
9.	Any Other Business	
10.	Date and Venue of Next Meeting Monday 23 June 2008 at 12.30pm. Venue to be confirmed	

QUESTIONS FROM THE PUBLIC

Written questions for the Board Meeting

People who live or work in the county or are affected by the work of the Trust may ask:

- the Chairperson of the Trust Board;
- the Chief Executive of the Trust;
- a Director of the Trust with responsibility; or
- a chairperson of any other Trust Board committee, whose remit covers the subject matter in question;

a question on any matter which is within the powers and duties of the Trust.

Notice of questions

A question under this procedural standing order may be asked in writing to the Chief Executive by 10 a.m. 4 clear working days before the date of the meeting.

Response

A written answer will be provided to a written question and will be given to the questioner and to members of the Trust Board before being read out at the meeting by the Chairperson or other Trust Board member to whom it was addressed.

Additional Questions or Oral Questions without Notice

A member of the public who has put a written question may, with the consent of the Chairperson, ask an additional oral question on the same subject. The Chairperson may also permit an oral question to be asked at a meeting of the Trust Board without notice having been given.

An answer to an oral question under this procedural standing order will take the form of either:

- a direct oral answer; or
- if the information required is not easily available a written answer will be sent to the questioner and circulated to all members of the Trust Board.

Unless the Chairperson decides otherwise there will not be discussion on any public question.

Written questions may be rejected and oral questions need not be answered when the Chairperson considers that they:

- are not on any matter that is within the powers and duties of the Trust;
- are defamatory, frivolous or offensive;
- are substantially the same as a question that has been put to a meeting of the Trust Board in the past six months; or
- would require the disclosure of confidential or exempt information.

For further information, please contact the Trust Administrator on 01452 891165